

## **Introduction About DRDA Computer Center**

The DRDA-Ludhiana Computer centers were opened on April-2001 under **Special Component Plan** to give free training to SC + BPL card holder candidates under ADC (D) Ludhiana.

The objective behind the opening of computer center was to widely spread the knowledge of computers to the masses. Mostly the people of urban areas are more familiar with the computers but people of rural areas still don't know much about the computers. The reason is that there are not many computer centers in the rural areas.

The DRDA-Ludhiana took up the task and opened various computer centers in different blocks of Ludhiana. They mainly focus on the people who are financially poor and belong to backward community. The DRDA-Ludhiana computer education center provides computer education at very economical fee structure.

### **Branches Of DRDA-Ludhiana Computer Education Centers.**

The Computer centers are running under Additional Deputy Commissioner (Dev.) Ludhiana and have total number of Eight computer centers which are running successfully at various locations of Ludhiana.

<b><u>Center</u></b>	<b><u>Location</u></b>
1. DRDA Computer center Ludhiana	ADC (D) office Ludhiana.
2. DRDA Computer center Payal	SDM office Payal
3. DRDA Computer center Doraha	BD&PO office Doraha
4. DRDA Computer center Samrala	BD&PO office Samrala
5. DRDA Computer center Dehlon	BD&PO office Dehlon
6. DRDA Computer Center Machhiwara	BD&PO office Machhiwara
7. DRDA Computer center Sidhwan Bet	BD&PO office Sidhwan Bet
8. DRDA Computer center Pakhowal	BD&PO office Pakhowal

### **Fee Structure**

The monthly tuition fee is being charged from the students to meet the running expenses of computer centers like Salaries of employees, Electricity expenses and General expenses like stationary, maintainace of computers etc.

We took a very nominal fee from the students and moreover the students of backward community and financially poor have been given concession.

1. BPL card Holder	No Fees is Charged
2. S.C	Rs. 400/ Month
3. B.C/Handicapped	Rs. 500/ Month
4. General Category for Ludhiana	Rs. 900/ Month
5. General Category for other centers	Rs. 700/ Month

- Other than above the Employees of Govt of Punjab who themselves want to learn are also given fee concession. They are charged Rs. 500/ month only.
- Moreover if a student financially poor then he/she is also given fee concession from time to time by worthy ADC (D).

## **Admission Procedure and Criteria**

1. Any body who has passed the 10<sup>th</sup> class can take admission in our six months basic application course. But for the advance courses he/she must have certificate of basic computer course from any reputed institute.
2. There is not any Upper age limit to get admission.
3. The individual has to fill the admission form available at any of our computer centers which are free of cost. But necessarily he/she has to enclose photocopies of the Matriculation certificate and the caste or category certificate under he/she falls, one passport size photograph (pasted on form).

## **Courses and their Durations**

The following courses have been taught in the Computer centers understanding the need of students.

### ***Six Months Basic Computer Applications Course***

This course is specially designed for students who are completely unaware of computers and are new in computer field. It covers the topics like Fundamental theory, Dos, Ms-office. They have also been introduced with Internet and Programming languages like C++ and HTML during the course.

### ***Three Months Computer Programming Course***

This course is advance course and students who have basic knowledge of computers can join this course. It includes Programming language like Visual Basic and Programming in Java.

### ***Three Months Desktop Publishing Designing Course***

This course is specially designed for students who want to learn about designing in computers. It includes Packages like Corel Draw and Photoshop.

### ***Three/Six Months Accounts Course***

This is for students who want to learn accounts package like Tally. In this they are taught manual accounts as well as Tally package with Inventory and Taxes like VAT, CST, TDS, Service Tax, etc.

Project Director-Cum-  
Addl. Deputy Commissioner (Dev.)  
DRDA Computer Center, Ludhiana.

**DRDA-Computer Center Ludhiana.**

